

Completing Proof of Identity

You will need to provide us with suitable certified documentation to prove you are the person who owns the superannuation entitlement, before we can process your request. Please tick the box/es to show which documents you have attached. (Only provide original documents if you are submitting the form in person at a Fund office).

EITHER:	OR	AND
<p>One of the following documents only:</p> <p><input type="checkbox"/> A current driver's licence or permit issued under the law of a State or Territory; or</p> <p><input type="checkbox"/> A passport issued by the Commonwealth which can be up to two years out of date;</p> <p>that contains a photograph of the person in whose name the document is issued.</p>	<p>One of the following documents:</p> <p><input type="checkbox"/> birth certificate or birth extract</p> <p><input type="checkbox"/> citizenship certificate issued by the Commonwealth</p> <p><input type="checkbox"/> pension card issued by Centrelink that entitles you to financial benefits.</p>	<p><input type="checkbox"/> letter from Centrelink regarding a Government assistance payment</p> <p><input type="checkbox"/> notice issued by Commonwealth, State or Territory Government within the past 12 months, containing your name and residential address For example:</p> <ul style="list-style-type: none"> - Tax Office Notice of Assessment - Rates notice from local council

If you are unable to provide accepted certified documents, please contact Intrust Super for other options.

Certification of personal documents

All copied pages of original proof of identification documents (including any linking documents) need to be certified as true copies by any individual approved to do so (see below). The person who is authorised to certify documents must sight the original and the copy and make sure both documents are identical, then make sure all pages have been certified as true copies by writing or stamping 'certified true copy' followed by their signature, printed name, qualification (eg Justice of the Peace, Australia Post employee, etc) and date. The following people can certify copies of the originals as true and correct copies:

- Justice of the Peace
- Police officer
- Holder of a statutory office not specified in another item in this list:
- Marriage celebrant registered under Subdivision C of Division 1 of Part IV of the *Marriage Act 1961*
- Minister of religion registered under Subdivision A of Division 1 of Part IV of the *Marriage Act 1961*
- Teacher employed on a full-time basis at a school or tertiary education institution

AUSTRALIA POST

- Agent of the Australian Postal Corporation who is in charge of an office supplying postal services to the public
- Permanent employee of the Australian Postal Corporation with 2 or more years of continuous service who is employed in an office supplying postal services to the public

LEGAL

- Chief executive officer of a Commonwealth court
- Judge of a court
- Magistrate
- Notary public
- Person who is enrolled on the roll of the Supreme Court of a State or Territory, or the High Court of Australia, as a legal practitioner (however described)
- Registrar or deputy registrar of a court
- Bailiff
- Clerk of a court
- Commissioner for Affidavits
- Commissioner for Declarations
- Legal practitioner
- Master of a court
- Patent attorney
- Person before whom a statutory declaration may be made under the law of the State or Territory in which the declaration is made
- Sheriff
- Sheriff's officer
- Trade marks attorney

MEDICAL

- Chiropractor
- Dentist
- Medical practitioner
- Nurse
- Optometrist
- Pharmacist
- Physiotherapist
- Psychologist
- Veterinary surgeon

EMPLOYMENT - FINANCE

- Officer with, or authorised representative of, a holder of an Australian financial services licence, having 2 or more continuous years of service with one or more licensees
- Bank officer
- Building society officer
- Credit union officer
- Finance company officer with 2 or more years of continuous service

EMPLOYMENT - GOVERNMENT

- Australian consular officer or an Australian diplomatic officer (within the meaning of the *Consular Fees Act 1955*)
- Employee of the Australian Trade Commission who is:
 - in a country or place outside Australia; and
 - authorised under paragraph 3 (d) of the *Consular Fees Act 1955*; and
 - exercising his or her function in that place
- Employee of the Commonwealth who is:
 - in a country or place outside Australia; and
 - authorised under paragraph 3 (c) of the *Consular Fees Act 1955*; and
 - exercising his or her function in that place
- Member of the Australian Defence Force who is:
 - an officer; or
 - a non-commissioned officer within the meaning of the *Defence Force Discipline Act 1982* with 2 or more years of continuous service; or
 - a warrant officer within the meaning of that Act

- Member of:
 - the Parliament of the Commonwealth; or
 - the Parliament of a State; or
 - a Territory legislature; or
 - a local government authority of a State or Territory
- Permanent employee of:
 - the Commonwealth or a Commonwealth authority; or
 - a State or Territory or a State or Territory authority; or
 - a local government authority;
 with 2 or more years of continuous service who is not specified elsewhere in this list
- Senior Executive Service employee of:
 - the Commonwealth or a Commonwealth authority; or
 - a State or Territory or a State or Territory authority

PROFESSIONAL AFFILIATIONS

- Member of:
 - Institute of Chartered Accountants in Australia
 - National Institute of Accountants
 - Australian Society of Certified Practising Accountants
- Member of:
 - Association of Taxation and Management Accountants
 - Australasian Institute of Mining and Metallurgy
 - Chartered Secretaries Australia
 - Engineers Australia, other than at the grade of student
- Fellow of:
 - National Tax Accountants' Association

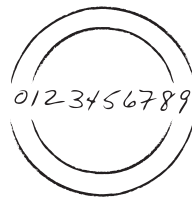
Completing Proof of Identity: EXAMPLE - Driver's Licence



- Copy of the Driver's Licence of the individual wishing to transfer the superannuation entitlement

*Certified True Copy
S. Sample*

- Certification and signature of authorised person



- Authorised person's stamp and registration number (if applicable)

*Mr. Sam Sample
Justice of the Peace
00 1234 5678
1st July 2010*

- Name of authorised person
- Qualification of authorised person
- Phone number of authorised person
- Date of authorisation

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